



Education Standards and Practices Board
600 East Boulevard Avenue
Bismarck, ND 58505-0080
(701) 328-2264


MINUTES—CONFERENCE CALL
Tuesday, September 8
State Capitol, Lewis/Clark Room

The Education Standards and Practices Board (ESPB) conference call was held at 7 30 am. Board members available for the call were Linda Davis, Maryjane Martens, Randy Gordon, Bev Sandness, Don Haugen, Mike Schatz and Laura Carney. ESPB staff members present were Deb Jensen, Diane Weber and Janet Placek. Doug Bahr was also present.

Board members not available were Mary Harris and Doug Johnson

The conference call was held for a decision to be made for licensure to be issued to Robert Martin. Mr. Martin's background check indicated a criminal record. A motion was made by Don to issue a license. Maryjane second. Motion carried.


Chair


Executive Director

MINUTES—SEPTEMBER
Thursday, September 24, 1998
Peace Garden Room

The Education Standards and Practices Board (ESPB) meeting was called to order by chair, Linda Davis. Board members present were Laura Carney, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz. ESPB staff members present were Janet Placek, Deb Jensen, Bonnie Thompson and Diane Weber. Visitors present were Gary Gronberg from DPI, Helen Busche from NDEA, Ramona Klein from the University of Mary, Larry Klundt from the Council of Educational Leaders, Doug Bahr from the Attorney General's Office and Randy Hall and Robert Tollefson from Washburn Public Schools.

A motion was made by Don to approve the minutes for the September conference call and the August, July and June corrected minutes. Seconded by Mary. Motion carried. The ESPB members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

Financial Report

The financial report was given by Bonnie. Motion was made by Mary to retain Roene Hulsing with Steve & Hulsing Accounting at a retainer fee of \$40 an hour for CPA services. Seconded by Laura. Motion carried. The ESPB members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz. Motion was made by Mary to set up an interest bearing account for unemployment benefits fund. This would then take care of ESPB employer's share of the unemployment insurance. Seconded by Randy. Motion carried. The ESPB members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

Personnel

Doug reported on the budget. Motion was made by Don to adopt the amended budget, which included the 4% pay raises for 1997-98, retroactive July 1, 1998. Seconded by Randy. Motion carried. The ESPB members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz. Doug made a motion to adopt the annual and sick leave policy outlined in the Personnel Manual draft. Seconded by Bev. Motion carried. The ESPB members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz. Flexible hours were offered to ESPB personnel. Some of the staff members are using flex hours, extending the office hours from 7:30 am to 5:30 pm. Janet introduced Lauri Nord to the board members.

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Paper Review

Mark Magnuson

Motion made by Doug to have Harvey Kneill of NDSU review Mr. Magnuson's Canadian transcripts to determine the exact GPA. Seconded by Don. Motion carried. The ESBP members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

Melissa Fousek

Motion made by Doug that based on the information that was given to Ms. Fousek by her attorney in completing her teaching application and the results of her background check, to issue a teaching certificate/license. Seconded by Don. Motion carried. *The ESBP members who voted yes:* Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

CASES

Matthew Campagna vs. Joyce Burr, David Keehn and Charles King Circle of Nations School, Wahpeton (Administrative Board)

Mr. Campagna is seeking monetary reimbursement. Since the board felt that this was a district decision, a motion was made by Bev to dismiss the case. Seconded by Maryjane. Motion carried. The Administrative Board voting yes: Doug Johnson, Bev Sandness, Laura Carney, Maryjane Martens and Randy Gordon

Mark Noennig

The office is still waiting for further information

Margaret Olheiser

Due to original handwritten document that was not presented by Joletta Peters, a motion was made by Randy to dismiss the case. Seconded by Don. Motion carried. The ESBP members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz

Harold Kirmis

Doug Bahr will contact Mr. Kirmis' daughter regarding the allegations.

Tony Storey

The administrative board accepted the photocopy of Mr. Storey's certificate/license. The Administrative Board voting yes: Doug Johnson, Bev Sandness, Laura Carney, Maryjane Martens and Randy Gordon.

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The following board members volunteered to serve on the Administrator's Professional Practices Board: Doug Johnson, Chair, Bev Sandness, Laura Carney, Maryjane Martens and Randy Gordon. A motion was made by Bev that the Administrator's Professional Practices Board members remain the same for the entire year. Seconded by Mary. Motion carried. The ESBP members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

Deb reported on the rules draft submissions pertaining to substitute teachers, elementary endorsement, fingerprinting and seven-year school counselor (blue handout). Deb will work with the counselors group for recommendations on standards and student teaching/internship. The fingerprinting wording will be reviewed by Doug Bahr. A motion was made by Maryjane to approve the language changes for the substitute teachers. Seconded by Mary. Motion carried (yellow). The ESBP members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz. Deb informed the board of the individuals who are seeking emergency licensure. The individuals who are seeking emergency licensure are Thomas Farnum (business education) at Enderlin, Karmen Kober (English) at Beach and Julie Neidlinger (art) at Langdon.

Janet discussed the seven legislative bills. They are provisional license, prosecution, language cleanup, licensure cleanup, fine charges, Title XV revisions and waiver. NDEA and NDCSA are in agreement with the provisional license. She also gave a brief outline of the proposed fees structure.

Board Initiated Inquires (teaching without a valid license)

Randy Hall

Motion made by Mary that a license be issued to Mr. Hall on October 9th. Credit will be given for the days that he has been out of the classroom. Seconded by Doug. Motion carried. The ESBP members who voted yes: Laura Carney, Linda Davis, Mary Harris, Don Haugen, Randy Gordon, Doug Johnson, Maryjane Martens, Bev Sandness and Mike Schatz.

Fred Kitko (Administrative Board)

Motion made by Laura that Mr. Kitko be removed immediately from the position of superintendent of the Fordville-Lankin Public School District. Once he has completed the education requirements, the three-month suspension will begin. Seconded by Maryjane. Motion carried. The Administrative Board voting yes. Doug Johnson, Bev Sandness, Laura Carney, Maryjane Martens and Randy Gordon.

The business managers, school board presidents and DPI will be notified that Mr. Kitko and Mr. Hall have violated the law.

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Kerman Shoestring

Janet will contact Mr. Shoestring requesting additional information on the application, part II, question #2, background check and medical history.

Harley Goodbear

Janet will contact for more information.

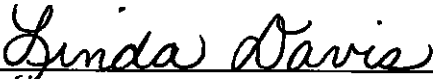
Dustin Undlin

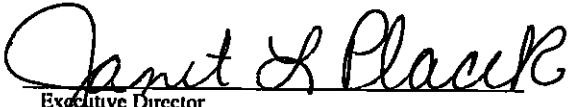
The office is waiting for information from Mr. Undlin.

Weber vs. Pretzer

The office is waiting for information from Mr. Pretzer

The rest of the agenda items were not addressed due to lack of time.


Chair


Executive Director

attachments

11/98